

## Explanation of variances – pro forma

Name of smaller authority: [REDACTED]

County area (local councils and parish meetings only): [REDACTED]

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

	2022/23 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority ( <b>must include narrative and supporting figures</b> )
1 Balances Brought Forward	5,517	5,866				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	1,750	1,750	0	0.00%	NO		
3 Total Other Receipts	0	3,583	3,583	#DIV/0!	#DIV/0!	#DIV/0!	CIL payment received from West Berks for building works in parish - restricted funds
4 Staff Costs	564	516	-48	8.51%	NO		Clerk expenses lower than previous year
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	837	922	85	10.16%	NO		Election Administration fee charged to parish
7 Balances Carried Forward	5,866	9,761				VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	5,866	9,761				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments at			0	0.00%	NO		
10 Total Borrowings			0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)